



Board Member Job Description

(All board members share these core responsibilities)

Purpose of the Role

Directors provide strategic leadership, uphold the Rescue's mission and Core Values, and ensure ethical, transparent, and sustainable governance. Directors act in the best interest of the Rescue and the animals it serves.

Key Responsibilities

- Uphold the Rescue's mission, Core Values, bylaws, and board-approved policies.
- Exercise fiduciary duties of care, loyalty, and obedience.
- Participate actively in board meetings, discussions, and decision-making.
- Maintain confidentiality of sensitive information.
- Avoid conflicts of interest and disclose any that arise.
- Support a respectful, drama-free, collaborative culture.
- Review and approve budgets, financial reports, and major expenditures.
- Provide oversight of programs, operations, and risk management.
- Support fundraising and community engagement consistent with nonprofit regulations.
- Represent the Rescue professionally in all interactions.
- Complete annual board training, acknowledgments, and disclosures.

Time Commitment

- Quarterly board meetings (or more as needed)
- Preparation time for meetings
- Participation in committees or special projects
- Availability for urgent decisions when required

Terms

- In accordance with the Bylaws, all board members will serve three (3) year terms.

Approved by the Board of Directors

Date: 06-06-2026