



Board President (Chair) Job Description

Purpose of the Role

The President provides leadership to the Board, ensures alignment with mission and values, and oversees the Rescue's strategic and operational direction.

Key Responsibilities

- Lead and facilitate board meetings.
- Set meeting agendas with the Secretary.
- Ensure board decisions are implemented.
- Provide oversight of operations, programs, and partnerships.
- Uphold and protect the Rescue's culture, values, and ethical standards.
- Serve as the primary spokesperson for the Rescue.
- Maintain relationships with shelters, partners, and key stakeholders.
- Exercise emergency authority when immediate action is required (per bylaws).
- Support and mentor board members.
- Ensure compliance with legal, ethical, and regulatory requirements.

Leadership Expectations

- Model professionalism, integrity, and transparency.
- Maintain a drama-free, respectful environment.
- Communicate clearly and directly.
- Make decisions based on safety, capacity, and mission alignment.

Selection and Term

- Elected by majority vote of the Board at the annual organizational meeting.
- Serves a **one-year term**, consistent with other officer terms.
- May be re-elected without term limits.
- Must be a director in good standing.

Removal or Vacancy

- May be removed by majority vote of the Board.
- If vacant, the Board shall elect a replacement at the next meeting.

Skills & Attributes

- Strategic Leadership
- Clear, Direct Communication
- Facilitation Skills
- Integrity & Ethical Judgment
- Calm Under Pressure
- Conflict Navigation
- Operational Understanding
- Relationship Building
- Governance Literacy
- Reliability & Follow Through



Time Commitment

- Attend and lead quarterly board meetings (or more as needed).
- Prepare agendas and coordinate board packets with the Secretary.
- Provide ongoing oversight of operations, programs, and partnerships.
- Respond to urgent issues requiring executive decision-making.
- Maintain relationships with shelters, partners, and key stakeholders.
- Participate in annual planning, budgeting, and policy review.
- Estimated average: **4–8 hours per month**, with additional time during:
 - crises or emergency decisions
 - annual planning
 - major operational changes
 - board recruitment cycles

Approved by the Board of Directors
Date: 06-06-2026